



East China Normal University International Summer Session

ENG 11 – College Composition

Term: July 5th – August 8th, 2018

Time: 8:45-10:35

Instructor: Dr. Mark Stephenson

Home Institution: Western University

Office hours: Monday and Wednesday, 11:00-12:10

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Teaching Assistant: TBA

Course Description

This is an intensive College Composition course. Beginning with a short paper based on personal experience and culminating in a longer expository writing, the course focuses on writing as a process including brainstorming, drafting, revising, peer-editing, and proof-reading. The course teaches students to pay careful attention to all parts of their essays, i.e., introductions, thesis formulation, topic sentences, paragraph development, conclusions, as well as organization and research. Students learn the conventions of academic research writing and the skills of audience engagement and critical thinking.

The course also gives attention to writing issues commonly encountered by native speakers of Chinese.

Course Over-View

In this course students will learn how to plan, write and revise effective expository essays in English. They will develop their English essay writing skills by analyzing examples of effective (and ineffective) English writing, by developing their knowledge of and facility with the fundamentals of English grammar, and through writing practice in the form of in-class exercises, peer-review work-shops, and take home assignments.

Course Goals

A student who satisfactorily completes this course should:

- * improve their English language grammar skills
- * become familiar with the concepts of concision and clarity in written prose
- * develop their critical thinking skills
- * learn how to plan for the writing of an essay
- * learn how to structure an essay
- * develop strategies for writing and revising their essays
- * learn the correct and effective use of sources in essay writing
- * become acquainted with different styles of essay writing
- * explore the role of audience in essay writing



Required Text

Harvey, Michael. *The Nuts and Bolts of College Writing*. 2nd Edition Indianapolis: Hackett Publishing Company Inc., 2003. ISBN/ASIN: B00E1IWX34

This is available for download on Kindle via Amazon.com

Readings

Although the majority of readings for the course will be from *Nuts and Bolts*, I will also assign a few further supplementary readings; I will post details of these readings to the course website as the course proceeds.

Course Hours

The course has 25 class sessions in total. Each class session is 110 minutes in length, for a total of 2750 minutes of in-class time. The course meets from Monday to Friday each week (excepting the first and last weeks of the course).

Attendance

Summer school is very intense and to be successful, students need to attend every class. Occasionally, due to illness or other unavoidable circumstance, a student may need to miss a class. ECNU policy requires a medical certificate to be excused. Any unexcused absence may impact on the student's grade. Moreover, ECNU policy is that a student who has more than 3 unexcused absences will fail the course.

Grading Policy

ECNU awards grades of A, A-, B+, B, B-, C+, C, D, and F. Most colleges and universities do not award transfer credit for grades of D or F.

In this course, grading will be based on the following:

Class Attendance and Participation	10%
In class diagnostic essay	No grade
Daily Writing Exercises	10%
Revision of in class diagnostic essay	5%
Essay 1	10%
Essay 2	10%
Essay 3 (Research)	15%
In-class tests (5 x 2.5%; choose best 4)	10%
Final Exam	<u>30%</u>

For due dates, see the course calendar.



Work must be submitted by the beginning of class on the day it is due. Any work submitted once class has commenced will be considered one day late. Late work is subject to a penalty of 5% per business day.

Special Arrangements Requests

If circumstances in your life pose an obstacle to your getting your work in on time, you may propose an alternative arrangement. This request **must be submitted to the professor in writing 48 hours before the due date** for the work. Submitting the request does not guarantee that your proposed special arrangement will be approved. However, the professor will give all requests serious consideration.

General Expectations

Students are expected to:

- Attend all classes and be responsible for all material covered in class and otherwise assigned. Any unexcused absence may impact a student's grade. Moreover, SIE policy is that a student who has more than 4 unexcused absence will fail the course
- Complete the day's required reading and assignments before class
- Review the previous day's notes before class; make notes about questions you have about the previous class or the day's reading
- Refrain from texting, phoning or engaging in computer activities unrelated to class during class (不要用手机)
- Participate in class discussions and complete required written work on time

Course Schedule

This schedule is subject to change with sufficient advance notice. Titles in quotations refer to reading material from *Nuts and Bolts*; you are expected to have the reading done for the day on which it appears in the schedule (i.e. we will be taking the reading up on the day in question).

WEEK ONE (July 5 - July 6):

Grammar and Concision

Thursday, July 5 – Introduction to the Course

Friday, July 6 – Some Fundamentals of Grammar; “Introduction”

WEEK TWO (July 9 - July 13):

Monday, July 9 – Concision; Chapter 1, “The Pompous Style at School”

In Class Test 1: Grammar

Tuesday, July 10 – **In class diagnostic essay**

Wednesday, July 11 – Peer review of in-class diagnostic essay

Clarity and Flow

Thursday, July 12 – Introducing Clarity; Chapter 2, “Clarity



Friday, July 13 – “Clarity,” continued

WEEK THREE (July 16 - July 20):

Monday, July 16 – Flow; Chapter 3, “Flow” **In Class Test 2: Concision and Clarity**

Tuesday, July 17 – Flow (cont.)

Wednesday, July 18 – Punctuation; Chapter 4, “Punctuation” **Due: Revision of in-class diagnostic essay**

Punctuation and Gracefulness

Thursday, July 19 – Gracefulness; Chapter 5, “Gracefulness”

Friday, July 20 – Gracefulness (concl.) **In Class Test 3: Flow and Punctuation**

WEEK FOUR (July 23 - July 27):

Paragraphs and Beginnings and Endings

Monday, July 23 – Paragraphs, Chapter 7, “Paragraphs” **Due: Essay 1**

Tuesday, July 24 – Paragraphs (cont.)

Wednesday, July 25 – Beginnings and Endings; Chapter 8, “Beginnings and Endings”

In Class Test 4: Gracefulness and Paragraphs

Using Sources and Revision

Thursday, July 26 – Using Sources; Chapter 6, “Using Sources” and from “Appendix”

Friday, July 27 – Using Sources (cont.)

LAST DAY TO DROP CLASSES

WEEK FIVE (July 30 - August 3):

Monday, July 30 – Revision **Due: Essay 2**

Tuesday, July 31 – Revision (cont.)

Wednesday, August 1 – Revision (concl.) **In Class Test 5: Beginnings and Endings and Sources**

Proper Formatting and Some Final Grammar

Thursday, August 2 – Proper Formatting; from “Appendix”

Friday, August 3 – Proper Formatting (cont.)

WEEK SIX (July 6 - August 8):

Monday, August 6 – Some Final Grammar **Due: Essay 3**

Thursday, August 7 – Conclusion and Exam Review

Friday, August 8 – **Final Examination**

Academic Honesty

Students are expected to maintain high standards of academic honesty. Specifically, unless otherwise directed by the professor, students may not consult other students, books, notes, electronic devices or any other source, on examinations. Failure to abide by this may result in a zero on the examination, or even failure in the course.

Students are also expected to adhere to appropriate scholarly conventions in essays and research papers. This class includes paper assignment(s) in which students must give



credit to all outside sources used by means of citations and a bibliography. Failure to do so may result in a zero on the paper assignment, or even failure in the course.

Punishment for Academic Dishonesty

Normally, a student who is found to have violated the principles of academic integrity on coursework will, on the first such offence, be assigned a zero on the work, and will receive a further deduction of 10% from her/his overall grade for the course. On the second offence, the student will receive a grade of zero in the course.

Students with Disabilities

The professor is committed to making the course accessible to students with disabilities. To this end, students are encouraged to communicate with the professor at the beginning of term about any disabilities they have that might affect their performance in the course.